

# SYLLABUS

## LESSON ONE:

INTRODUCTION OF NATURE AND FORMAT OF CLASS AND WHAT CONSTITUTES SUCCESS

GROUP 1 & 2: SELF ASSESSMENT EXAM

GROUP 3 & 4: ROLE OF LAND DEPARTMENT LECTURE

## PROPERTY LAW

- A) HISTORY OF MINERAL OWNERSHIP
- B) DETERMINATION OF OWNERSHIP
- C) TYPES OF OWNERSHIP
- D) FORCED POOLING
- E) MAPPING EXPLANATION

HOMEWORK: PRACTICE MAPPING; KNOW THE DIFFERENT TYPES OF OWNERSHIP; REVIEW MATERIAL COVERED

## LESSON TWO:

A) EXAM ONE OVER MATERIAL IN LESSON ONE

B) LEASE CLAUSES

- 1) Date 2) Lessor/Lessee 3) Consideration 4) Granting Clause 5) Description 6) Mother Hubbard 7) Habendum 8) Royalty 9) rental 10) Proportionate Reduction 11) Rental Division Orders

## PRACTICAL APPLICATION:

- A) APPLYING LEASE INFO TO LEASE SET UP
- B) TRACTING AND NUMBERING LEASES
- C) SCENARIOS AND PROBLEM SOVING RELATED TO LEASE CLAUSES 1 THROUGH 11 PRACTICAL APPLICATION:

### **LESSON THREE:**

#### **A) LEASE CLAUSES (60)**

- 1) Rework 2) Pooling 3) Assignment & Surrender 4) Warranty 5) Change of Ownership 6) Breach of Obligation 6) Force Majeure 7) Lessor's signature 8) Entirety 9) Termination 10) Pugh Clause 11) Termination 12) Drilling Obligations 13) Free Gas

#### **B) TYPES OF LEASES - INTRODUCTION**

#### **PRACTICAL APPLICATION:**

SCENARIOS AND PROBLEM SOVING RELATED TO LEASE CLAUSES  
1 THROUGH 13 ABOVE

### **LESSON FOUR:**

#### **A) TYPES OF CONTRACTS**

- 1) JOA
- 2) FARMOUTS

#### **PRACTICAL APPLICATION:**

- A) APPLYING CONTRACT INFO TO LEASE SET UP AND CONTRACT SET UP
- B) SCENARIOS AND PROBLEM SOVING RELATED TO JOA & FARMOUT AGREEMENTS

### **LESSON FIVE:**

#### **A) TYPES OF CONTRACTS - CONTINUED**

- 1) PURCHASE AND SALES
- 2) POOLING AGREEMENTS
- 3) COMMUNITATION AGREEMENTS
- 4) SECONDARY RECOVERY UNITS

#### **B) EXAM TWO OVER LESSONS 2, 3, 4 – LEASE CLAUSES**

#### **PRACTICAL APPLICATION:**

- A) APPLYING CONTRACT INFO TO LEASE AND CONTRACT SET UP
- B) SCENARIOS AND PROBLEM SOVING RELATED TO P&S, POOLING AGREEMENTS, COM AGREEMENTS & SECONDARY RECOVERY UNITS

**LESSON SIX:**

- A) SPECIAL GUEST SPEAKER – NANCY BAIRD

PRACTICAL APPLICATION: REVIEW OF MATERIAL PREVIOUSLY COVERED  
EXAM THREE OVER CONTRACTS

**LESSON 7:**

- A) TYPES OF OWNERSHIP
  - 1) JOINT TENANCY; TENANCY BY THE ENTIRETIES, DOWER, CURTSEY, TENANTS IN COMMON
- B) ANATOMY OF A DIVISION ORDER
  - a. ORIGIN & DEFINITION
  - b. CREATION AND DATA COLLECTION FOR CREATION
  - c. TYPES OF DIVISION ORDERS
  - d. PARTS OF A DIVISION ORDER
  - e. TRANSFER ORDERS, LETTER-IN-LIEU
  - f. DUTIES OF A DIVISION ORDER ANALYST

PRACTICAL APPLICATION – PREPARATION OF DIVISION ORDER

**LESSON 8:**

- A) STATUTORY DIVISION ORDERS
- B) NARO FORM
- C) TIME LINE OF EVENTS
- D) IMPACT OF ASSIGNMENTS
- E) IMPACT OF FARMOUT AGREEMENTS, JOAS,

PRACTICAL APPLICATION – ANALYZING IMPACT OF ASSIGNMENTS, F/O, JOA

**LESSON 9:**

- A) TITLE MAINTENANCE
  - 1) DEEDS, FORECLOSURES, BANKRUPTCIES, DIVORCES (20)
- B) PROBATE AND INTESTATE (30)

- C) RECORD TITLE – COUNTY RECORDS CONTAIN, DISTRICT COURT CONTAIN, TAX ASSESSOR, ABSTRACT OFFICE (15)
- C) EXAM OVER LESSONS 7 & 8 – DIVISION ORDERS (30)

PRACTICAL APPLICATION – MAINTENANCE RELATED TO DEATH OF OWNER

**LESSON 10:**

- A) UNCLAIMED PROPERTY
- B) PRACTICING LAW WITHOUT A LICENSE – THINGS TO WATCH OUT FOR
- C) WHAT IS THE VALUE OF MY ROYALTY (MOST FREQUENTLY ASKED QUESTION) AND OTHER FREQUENT ROYALTY OWNER QUESTIONS
- D) DIVISION ORDER CALCULATIONS

PRACTICAL APPLICATION – MORE PRACTICE WITH TITLE CHANGES AND PRACTICE WITH CALCULATIONS

**LESSON 11:**

- A) DIVISION ORDER CALCULATIONS CONTINUED (1.5 HRS)
- B) REVIEW FOR FINAL

**LESSON 12:**

SUMMARY  
QUESTION AND ANSWER  
SARBANES OXLEY  
FINAL EXAM